

Decision Maker: CARE SERVICES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 17th November 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING AND WORK PROGRAMME

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 The Committee is asked to review its work programme for 2015/16, the programme of visits to day centres and residential homes and matters arising from previous meetings. The Committee is also asked to comment on and endorse a new approach to some of its co-opted member roles.

2. **RECOMMENDATION**

The Committee is requested to consider its work programme (noting in particular that the meeting on 28th January 2016 has been moved to 12th January 2016), the list of visits and the matters arising, and indicate any changes that are necessary.

Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council workstream within Building a Better Bromley PDS Committees should plan and prioritise their workloads to achieve the most effective outcomes.
 2. BBB Priority: Children and Young People Excellent Council Supporting Independence:
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980
 5. Source of funding: 2015/16 revenue budget
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Staff

1. Number of staff (current and additional): 8 posts (7.27 fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee to use in controlling their work
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The Committee's matters arising table is attached at **Appendix 1**. This updates Members on recommendations from previous meetings which continue to be "live".
- 3.2 The current 2015/16 Work Programme is attached as **Appendix 2**. It reflects the areas already identified at the beginning of the year. Other reports may come into the programme or there may be references from other Committees, the Portfolio Holder or the Executive. The Committee is asked to note that the meeting scheduled for 28th January 2016 has been moved to 12th January 2016.
- 3.3 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. In considering the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local services, including health services; and that the programme is realistic in terms of Member time and officer support capacity. The Committee has re-appointed the Health Scrutiny Sub-Committee to look at local health issues, and it is likely that a Joint Health Scrutiny Committee covering the boroughs of Bromley, Bexley, Greenwich, Lambeth, Lewisham and Southwark will be set up (see report elsewhere on this agenda.)
- 3.4 At its meeting on 21st January 2015 the Committee agreed to re-establish the Care Homes Reference Group to monitor work around moving residents from Lubbock House. The membership was confirmed at the meeting on 23rd June 2015 as Councillors Ruth Bennett, Charles Rideout and Diane Smith, plus Leslie Marks, Angela Clayton-Turner and residents' representatives. The Reference Group subsequently met on 22nd June and 17th August.
- 3.5 The schedule of visits to care homes and day centres has been updated and information on recent and forthcoming visits is provided in the table in **Appendix 3**.
- 3.6 The Committee at its meeting on 23rd June 2015 re-appointed a number of co-opted members and alternates. In the light of the recent changes to the overarching groups that represent specific interests, in particular the cessation of the Council on Ageing and Mental Health Forum, a new approach to some of the co-opted member roles is being considered. We are exploring with the Voluntary Sector Strategic Network (VSSN) as to whether they can provide two representatives (and two alternates) who will provide input on behalf of –
- Older People
 - Carers
 - People with Mental Ill Health
 - People with Learning Disabilities

This change would not affect the status of the current XbyX, Living in Care Council or Bromley Health Watch members of the Committee.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

Matters Arising 2015/16 progress summary

PDS Minute number/ title	Committee Request	Update	Completion Date
Minute 159 22 January 2014 Request for Carry Over of Funding for Public Weight Management Pilot Schemes	Outcomes of the project to be reported to the committee at 3, 6 and 12 months.	Added to Work Programme.	November Health Scrutiny Sub Committee
Minute 48 11 November 2014 Work Programme – Young Carers	Chairman requested a report on Young Carers	Added to Work programme	To be scheduled
Minute 81 25 th February 2015 Assurance Arrangements for Children’s Services	Committee requested that issues identified with the Bromley Safeguarding Children Board around a lack of representation from some agencies, or representation which was not at a sufficiently senior level be addressed as soon as practicable, and that the assurance test be repeated and reported biennially.	-	June 2016
Minute 94 4 th March 2015 Supporting Looked after Children in University	Members requested a further report in a year’s time.	Added to work programme for 10 th March 2016	10 th March 2016
Minute 11E 23 rd June 2015 Gateway Review of Tenancy Sustainment Services	Members requested that officers review the impact of welfare reforms on the demand for Tenancy Sustainment Services and report back in Spring 2016 with recommendations for further commissioning.	Will be covered when the reports are presented back to PDS	November 2015
Minute 30 (c) 23 rd September 2015 Public Health Commissioning Intentions	Clarification was sought on whether reviews by health visitors were carried out face to face.	Further information was circulated to members on 3 rd November.	November 2015

Care Services PDS Committee Work Programme

Care Services PDS	12 Jan 2016
Draft 2016/17 Budget	
Portfolio Budget Monitoring	
Capital Monitoring	
Portfolio Plan Mid-Year Update	
Bromley Safeguarding Children's Board Annual Report 2014/15	
Contract Monitoring Activity Update	
Quality Monitoring of Services	
Carers Strategy	
LD Supported Living Gateway Review	
LD Supported living Contract Award	
Contract Awards	
Annual Corporate Parenting Report 2015/16	
Review of Foster Carer Payments	
Education Outcomes for LAC	
Temporary Accommodation Gateway Review	
Health & Wellbeing Board	11 Feb 2016
Health Scrutiny PDS Sub-Committee	25 Feb 2016
Better Care Fund Projects Update	
PRUH Improvement Plan - Update from Kings	
Winter Pressures Update	
Joint Health Scrutiny Committee – Update	
Care Services PDS	10 Mar 2016
Portfolio Budget Monitoring	
Capital Monitoring	
Supporting Looked After Children at University	
LD Supported Living Gateway Review	
LD Supported living Contract Award	
Contract Awards	
Contract Monitoring Activity Update	
Health & Wellbeing Board	21 Apr 2016
To be scheduled	
Update on Community Integration	
Disability Strategy	
KAB Contract Overview	
Young Carers	
Impact of Welfare Reforms on Tenancy Sustainment Services (included in Drawdown On The Homeless Contingency Needs Grant report Nov 15)	
Assurance Arrangements for Children's Services	June 2016

Member Visits

Establishment Name	Feedback	Council / Co-opted Members Attending		
Completed Visits				
Bethlem Royal Hospital (The)	A very informative and interesting visit. Please pass our thanks onto Paul the Site Manager who hosted us today.	Cllr Angela Wilkins Cllr Julian Benington Cllr Melanie Stevens Cllr Michael Turner Cllr Peter Fookes		
Albemarle Road	No feedback received	Cllr Alan Collins Cllr Peter Fookes		
Regency Court (Extra Care Housing)	<p>"We visited the new facility for elderly accommodation on Bromley Common. It was very impressive.</p> <p>I sensed a deep frustration in the Housing Manager, who clearly felt that the original ideas about who should be accommodated there were being ignored. She was concerned that increasingly people with complex needs were being referred.</p> <p>She also told us that there were vacancies. It would have been useful to also have met the manager of the care provision as well.</p>	Cllr Judith Ellis Cllr Peter Fookes Cllr Terence (Terry) Nathan Joan McConnell (Co-Opted Mbr) Justine Godbeer (Co-Opted Mbr)		
St Mark's Day Centre	No feedback received	Cllr Julian Benington Cllr Melanie Stevens Leslie Marks (Co-Opted Member)		
Yet to Take Place				
Establishment Name	Date	Time	Council Members Attending	Status
Willett House Nursing Home 10 Kemnal Road, Chislehurst, Kent, BR7 6LT Weblink: http://www.missioncare.org.uk/willett-house-nursing-home/	09.11.15 MONDAY	14:00-16:00	Cllr Judith Ellis Cllr Terence Nathan Cllr Peter Fookes Leslie Marks (Co-Opted)	

Establishment Name	Feedback		Council / Co-opted Members Attending	
Padua Road (Supported Living - with live-in Carer) Maximum of 2 Council Members to attend visit	25.11.15 WEDNESDAY	09:30–10:30	Cllr Julian Benington Leslie Marks (Co-Opted)	
Hollybank (143 Chislehurst Road, Orpington, BR6 0DS) Maximum of 6 Council Members to attend visit			CANCELLED TO BE & RESCHEDULED SPRING TERM 2016	Cancelled